**Resignation Notice- In Lieu of Dismissal**

<***Insert Date***>

RE: Resignation of Employment

I, <***Insert Name***> SAP # <***Insert SAP* #**>, voluntarily resign my position as <***Insert Position Title****>* at UAMS effective <***Insert Effective Date of Resignation***>. I am resigning in lieu of dismissal “for cause”. Therefore, per Board Policy, 405.6, I am not eligible for rehire at any of the UofA System Campuses.

Additionally, I understand I am waiving my right to grieve my dismissal under Administrative Guide 4.4.16, Employee Grievance Procedure.

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Personal Email Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

UAMS accepts your resignation effective\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Approval Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_