

Office of Human Resources

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Attached are legal notices we are required to send to our employees. Some notices apply to everybody, while others may apply only to those enrolled in our benefits. You'll find information in each notice on who to call should you have questions. Thank you.

1. Health Insurance Notice

We feel this notice is critical and encourage you to read it in its entirety.
This notice applies to ALL employees, regardless of your eligibility to be in our health plan. It describes the individual mandate for everyone to have health insurance starting in 2014.

2. Medicare Part D Creditable Coverage

This notice applies only to employees enrolled in our medical insurance. Please share it with your family members who are currently 60 years or older, or otherwise might be getting close to Medicare eligibility, and who are considering joining a Medicare Part D plan. No other action is required. This notice is also posted on our web site.

3. Notice of Privacy Practices

This HIPAA notice applies to employees enrolled in our medical and dental insurance plans. No action is required. This notice is also posted on our web site.

4. Children's Health Insurance Program Premium Assistance

This notice applies only to individuals who are eligible to enroll in our medical insurance, and who reside in one of the states listed. Contact the numbers provided to see if you're eligible for assistance paying your employer health plan premiums. Please note that there is no assistance available in Arkansas at this time.

5. Drug Free Schools and Communities Act

This notice provides you with information regarding our campus and the effects of drug and alcohol abuse.