


Instructions on how to update your info in SC

If your immigration status remains the same

1. After you log into SC, click on Residency, update the following expiry date in the following box

What is the expiry date of your current immigration status? * 

F-1 student received a new form I-20 issued by UAMS: use the program end date in your new form I-20

F-1 student received a new form I-20 with CPT: use the CPT end date on page 2 of your new form I-20

F-1 student received a new EAD card: use the expiry date on your new EAD card

F-1 student received a receipt for having applied for a new EAD card: add 180 days to your current EAD expiry date. For example, 03/01/2023 is your current EAD expiry date, you should use 08/28/2023 in this box.

J-1 Scholar, J-1 Alien Physician, or J-1 Student received a new DS-2019 form: use the program end date in your new DS-2019 form

2. Update the following date accordingly.

Final departure date you left or intend to leave the US 

3. Update the following days accordingly, if you see them. Please make sure to put the days you were or intend to stay in the US for the listed tax year(s). click Save & Continue.

Residency presence days








Note: Enter the number of the days you were or expect to be present during the listed tax year under the listed immigration status.

Visa type/Visitor status	Year	Days
J1 - Researcher 	2022 	<input type="text"/>
J1 - Researcher 	2023 	<input type="text"/>

4. Update any information accordingly in the personal contact, tax forms info and payment section and save the updated information.
5. Notify Immigration Services that you have completed updating your information in SC.
6. Review your Sprintax Tax Summary, if you have any questions, please contact Immigration Services.

If your immigration status has been changed or will change

1. After you log into SC, click on Residency. Take a screenshot of your current immigration status dates. For example, see below

When did you first enter the US? * 	What is your current immigration status? * 
<input type="text" value="10-10-2020"/> 	<input type="text" value="F1 - Student"/> 
What date did you first enter the US on this immigration status? *	What is the expiry date of your current immigration status? * 
<input type="text" value="10-10-2020"/> 	<input type="text" value="05-30-2024"/> 

2. Change your current immigration status to your new immigration status.

For example, if you are changing from an F-1 student to an H-1B employee. Change your current immigration status to “H-1B – Specialty occupation worker”.

What is your current immigration status? * 



_Look at your H-1B I-797 approval notice and find the valid dates. See example below.


Notice Type: Approval Notice
Class: H1B
Valid from 06/16/2022 to 06/15/2025


_Use the valid from date for the box “What date did you first enter the US on this immigration status?”

_Use the valid to date for the box “What is the expiry date of your current immigration status?”


See example below.


_Update the final departure date accordingly


When did you first enter the US? * 

10-10-2020 


What date did you first enter the US on this immigration status? *

07-01-2023 

Final departure date you left or intend to leave the US 

07-01-2026 


What is your current immigration status? * 

H1B - Specialty occupation worker 

What is the expiry date of your current immigration status? * 

06-30-2026 

Expiry date of your current US visa (if any) *

09-09-2024 

- 3. Add F-1 period under the visits to the US. Look at your screenshot of your current immigration status, use the date in the box “What date did you first enter the US on this immigration status” for the box “Date of entry in the US on your prior Status”, use the date which is one day before your new immigration status starts for the box “Date when the status expires”. See example below.**

Visits to the US ⓘ

Note: If you were present in the United States prior to coming on your current immigration status listed above, list your previous immigration statuses in this section. Note, that your residency for tax purposes is determined by the complete history of all statuses/visits to the US from 1986 onwards, as a student, a trainee, a scholar or a teacher holding an F, J, M, or Q visa, and by the complete history of your US statuses/visits for the last 3 calendar years for all other immigration statuses different to F, J, M, and Q. To add a previous status, use the "Add status" option in this section.

ⓘ How to fill "Visits to the US"?

[Learn More](#)

Visa type/Visitor status

HIB - Specialty occupation worker

Subcategory

Specialty occupation workers in fields requiring highly sp

Date of entry in the US on your current status

07-01-2023

Date when the status expires

05-30-2026

Visa type/Visitor status

F1 - Student

Subcategory

Student

Date of entry in the US on your prior status

10-10-2020

Date when the status expires

06-30-2023

4. Update the following days accordingly and click Save & Continue

Residency presence days ⓘ

Note: Enter the number of the days you were or expect to be present during the listed tax year under the listed immigration status.

Visa type/Visitor status

HIB - Specialty occupation worke

Year

2023

Days

5. Update any information accordingly in the personal contact, tax forms info and payment section and save the updated information.
6. Notify Immigration Services that you have completed updating your information in SC.
7. Review your Sprintax Tax Summary, if you have any questions, please contact Immigration Services.