

FREQUENTLY ASKED QUESTIONS

When does the course development timeline begin?

Course development timelines begin after all required materials have been submitted and reviewed. Missing materials may delay project initiation and impact the overall timeline.

Why can't development start immediately after I submit my materials?

Projects are scheduled based on organizational priorities, regulatory requirements, project complexity, and current development workload. Once materials are received, projects enter a development queue before active development begins.

Why does course development take several weeks?

Course development involves much more than uploading content into a learning management system. The process includes content analysis, instructional design, accessibility compliance, course development, quality assurance testing, stakeholder review, revisions, and publication.

Can I just send a PowerPoint?

PowerPoint presentations may be used as source material, but they are not online courses. Most PowerPoint presentations are designed to support a live presenter and often contain only key points, visuals, or discussion prompts. Additional instructional content is required to create an effective self-paced learning experience.

Why do you need a Word document?

Online learners do not have access to a live instructor who can explain concepts, answer questions, and provide additional context. A Word document containing the complete instructional content helps ensure learners receive all of the information they need to successfully complete the training.

Why do you need original images and video files?

Images and videos embedded in PowerPoint presentations, Word documents, and PDFs often lose quality and may not be accessible for reuse. Original source files help ensure media meets quality, accessibility, and design standards.

Can audio narration be added to my course?

Yes. However, audio narration is not automatically generated in Rise 360. Narration requires a written script, audio generation, review, uploading, and testing. Audio narration may significantly increase development time and should be discussed during project planning.

Why are captions and transcripts required?

Accessibility standards require online learning content to be usable by all learners. Videos included in all UAMS courses must include closed captions and transcripts to support accessibility and compliance requirements.